

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 12th December, 2012 at 1.00 pm

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### Councillors

K Wakefield (Chair)    A Carter  
J Blake  
M Dobson  
P Gruen  
R Lewis  
L Mulherin  
A Ogilvie  
L Yeadon

### MEMBERSHIP

S Golton

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 7<sup>th</sup> November 2012</p> <p><b><u>HEALTH AND WELLBEING</u></b></p>	1 - 12
6	Headingley; Hyde Park and Woodhouse		<p><b>HEALTH AND WELLBEING OF PEOPLE LIVING IN HYDE PARK AND THE NEED FOR LOCAL SCHOOLS AND COMMUNITY TO ACCESS DECENT SPORTS FACILITIES</b></p> <p>To consider the report of the Director of Public Health outlining the key issues impacting upon the health and wellbeing of the residents of the Hyde Park area in respect of the role of the Council as the lead organisation to improve health and reduce health inequalities locally. In addition, this report highlights how the availability of the green space provided by Victoria Road playing fields is central when considering the needs of this community. This report is submitted in response to the issues raised by the deputation presented to Council on 12<sup>th</sup> September 2012 by the Hyde Park Olympic Legacy Committee.</p>	13 - 22

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7 K			<p data-bbox="676 286 1374 320"><b><u>RESOURCES AND CORPORATE FUNCTIONS</u></b></p> <p data-bbox="676 394 1401 495"><b>STRATEGIC AND FINANCIAL PLAN 2013/14 TO 2016/17 INCLUDING INITIAL BUDGET PROPOSALS 2013/14</b></p> <p data-bbox="676 539 1406 790">To consider the report of the Director of Resources presenting the Council's initial budget proposals for 2013/14. Such proposals are detailed within a longer term financial plan for the Council, setting out how resources will be aligned to the Council's "Best Council" ambitions for the 4 year period up to 2016/17.</p>	23 - 86
8 K			<p data-bbox="676 864 1390 931"><b>FINANCIAL HEALTH MONITORING 2012/2013 - MONTH 7 REPORT</b></p> <p data-bbox="676 976 1406 1115">To consider the report of the Director of Resources setting out the Council's projected financial health position for 2012/2013 after seven months of the financial year.</p>	87 - 110
9			<p data-bbox="676 1189 1286 1256"><b>2012/2013 QUARTER 2 PERFORMANCE REPORT</b></p> <p data-bbox="676 1301 1390 1585">To consider the report of the Assistant Chief Executive (Customer Access and Performance) presenting a summary of the quarter one and two performance data for 2012/13 which provides an update on progress in delivering the Council Business Plan 2011-15 and City Priority Plan 2011-15. In addition, the report highlights any key performance issues.</p>	111 - 124
10			<p data-bbox="676 1659 1305 1727"><b>CONSULTATION OUTCOMES ON LOCAL COUNCIL TAX SUPPORT SCHEME</b></p> <p data-bbox="676 1771 1406 1910">To consider the report of the Director of Resources inviting the Board to make a recommendation to full Council regarding the formal adoption of a Local Council Tax Support Scheme.</p>	125 - 176

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11 K		10.4(3) (Appendix 3 only)	<p><b><u>ENVIRONMENT</u></b></p> <p><b>GREEN DEAL - LEEDS CITY REGION PROJECT</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the Leeds City Region business case for the long-term delivery of the Green Deal and seeking approval for funding to be committed in order to procure a framework of Green Deal providers and to create a Green Deal loan fund.</p> <p>Appendix 3 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3).</p>	177 - 212
12 K			<p><b>BULK FUEL PURCHASING</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods setting out the response to Recommendation 20 of the recent Fuel Poverty Scrutiny Inquiry Report which suggested that the Council should take a lead on undertaking a cost-benefit and risk analysis for the Council to bulk purchase domestic heat fuel for householders. An update is also provided within the report on the proposed bulk fuel purchasing grant submission that has been submitted to DECC in partnership with CO2 Sense</p>	213 - 224

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13 K	Roundhay	10.4(3) (Appendix 2 only)	<p><b>DESIGN &amp; COST REPORT FOR THE IMPROVEMENT AND DEVELOPMENT OF VISITOR SERVICES AT THE ARNOLD AND MARJORIE ZIFF TROPICAL WORLD IN ROUNDHAY PARK</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods setting out the progress made on the development of plans to enhance and improve the Arnold and Marjorie Ziff Tropical World in Roundhay Park. The report includes proposals to phase the works and sets out a programme for implementation of the works and approval is also sought for further funds to be injected into the Capital Programme</p> <p>Appendix 2 to this report is designated as exempt under the provisions of Access to Information Procedure Rule 10.4 (3).</p>	225 - 264
14 K	Adel and Wharfedale; Ardsley and Robin Hood; Cross Gates and Whinmoor; Farnley and Wortley; Kirkstall; Morley North; Temple Newsam; Weetwood		<p><b>QUEEN ELIZABETH II FIELDS SCHEME</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods advising the Board of the Queen Elizabeth II Fields scheme and seeking approval to submit nominations for a selection of sites vested within Leeds City Council.</p>	265 - 288
15			<p><b>ASH DIEBACK (CHALARA FRAXINEA)</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing information on Ashdieback (Chalara Fraxinea) and the potential impact of the spread of the disease in Leeds.</p>	289 - 298

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16	Kirkstall		<p><b><u>DEVELOPMENT AND THE ECONOMY</u></b></p> <p><b>RESPONSE TO DEPUTATION FROM BURLEY PARK RESIDENTS TO PRESERVE YORKSHIRE PAVING STONES</b></p> <p>To consider the report of the Director of City Development providing a response to the deputation presented to Council on 12<sup>th</sup> September 2012 from Burley Park Residents regarding the preservation of Yorkstone paving in highways. In addition, a number of enquiries in response to the Member consultation on the proposed 2013/14 annual highway maintenance programme to retain stone paving materials in other wards within the city have been received. This report therefore also considers similar concerns, to those of the Burley Park Residents, across the whole of the city.</p> <p><b><u>NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES</u></b></p>	299 - 316
17 K			<p><b>TENANCY STRATEGY FOR LEEDS 2013 - 2015</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the consultation undertaken on the draft Tenancy Strategy and how responses to the consultation have been taken into account in developing a final version of the Tenancy Strategy, which is presented for the Board's approval.</p>	317 - 362
18 K			<p><b>LETTINGS POLICY REVIEW 2012/2013 - APPROVAL TO COMMENCE CONSULTATION</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods setting out proposed changes to the Council's Lettings Policy as required by the Localism Act 2011 and outlining proposals which would enable the Council to assist social housing tenants affected by forthcoming Welfare Reform changes. The report sets out the timescales for implementation of a new Policy and approval is sought for the proposed consultation process.</p>	363 - 380



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19 K			<p><b>POLICE REFORM AND SOCIAL RESPONSIBILITY ACT 2011 - ELECTION RESULTS AND UPDATE</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods informing of the results from the November elections for the West Yorkshire Police and Crime Commissioner including their key pledges, and providing an update regarding the on ongoing work to prepare the city for potential changes to local partnership, scrutiny and commissioning arrangements.</p>	381 - 394
20 K			<p><b>REVIEW OF AREA WORKING FINDINGS AND RECOMMENDATIONS</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) setting out the key issues arising from the review of area working arrangements having regard to the agreed aspirations set out in the locality working design principles and the emerging Best Council ambitions and seeking approval to a number of recommendations which will further develop and embed locality working</p>	395 - 412
21 K			<p><b><u>CHILDREN'S SERVICES</u></b></p> <p><b>SCHOOL FUNDING 2013/2014</b></p> <p>To consider the report of the Director of Children's Services advising of the new arrangements for School Funding which will come into effect in April 2013 and seeking approval for a new formula to be used to fund Leeds schools. The report also outlines the decisions of the Schools Forum in respect of the delegation of services to schools and the provision of a growth fund intended to support schools which expand due to increased admission limits, whilst also advising of the Schools Forum decision to support the continued funding of School based Children's Services Clusters at £5,200,000 per year over the next three years.</p>	413 - 428

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22 K	Guiseley and Rawdon; Hyde Park and Woodhouse; Middleton Park; Otley and Yeadon; Temple Newsam		<p><b>BASIC NEED PROGRAMME 2014 - OUTCOME OF CONSULTATION ON PROPOSALS FOR EXPANSION OF PRIMARY PROVISION IN 2014</b></p> <p>To consider the report of the Director of Childrens Services on the outcome of the public consultation on proposals for the expansion of primary school provision across the City and seeking approval to the recommended next steps for each of the proposals.</p>	429 - 474
23			<p><b><u>LEISURE AND SKILLS</u></b></p> <p><b>DELIVERING THE CITY DEAL ON SKILLS</b></p> <p>To consider the joint report of the Director of City Development and the Director of Children’s Services providing an update upon the activity being undertaken by the Council to deliver the Skills element of the City Deal.</p> <p><b><u>ADULT SOCIAL CARE</u></b></p>	475 - 484
24 K	Rothwell		<p><b>DESIGN AND COST REPORT FOR THE REPLACEMENT OF ROTHWELL FULFILLING LIVES BUILDING</b></p> <p>To consider the report of the Director of Adult Social Services seeking authority to commit expenditure to fund the rebuilding of the Rothwell Fulfilling Lives Centre (West building) on Holmsley Lane, Woodlesford.</p>	485 - 538

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25			<p><b>BETTER LIVES EXPLAINED - LEEDS LOCAL ACCOUNT OF ADULT SOCIAL CARE 2012/13</b></p> <p>To consider the report of the Director of Adult Social Services which introduces the Leeds Local Account of Adult Social Care Services for its citizens. The report highlights the requirement for Local Authorities to produce a Local Account and provides an explanation of the new responsibilities placed upon Councils and the Local Account's contribution towards enhancing local accountability to the public and as a tool to support sector led service improvement. Finally, the report offers a highlighted summary of the main areas of achievement of Adult Social Care and indicates areas of service identified within the Leeds Local Account as requiring further development to sustain or improve performance.</p>	539 - 598